

Verified by Chartered Accountant: CA Unit Kr. Jha			
for Salaried Person only (Income from salary, Rent, Interest and Capital Gains)			
	Mandatory Documents for FY 2025-26 ITR filling	Mandatory Documents for FY 2025-26 ITR filling	
	Documents for OLD slab only(ITR 1 and ITR 2)	Documents for New slab only(ITR 1 and ITR 2)	
Due date of filling of ITR is 31/07/2026			
	for Salaried Income	for Salaried Income	
1	Pan Card Copy	Pan Card Copy	
2	Aadhar Card Copy	Aadhar Card Copy	
3	Login Credential of Income tax Portal	Login Credential of Income tax Portal	
4	Form 16	Form 16	
5	Pay slip last Month	Pay slip last Month	
6	Tax Computation /salary computation summary of whole Year (FY 2024-25)	Tax Computation /salary computation summary of whole Year (FY 2024-25)	
7	Rent Paid Amount /Rent receipts for whole Year (HRA Computation need Total Basic salary ,HRA received during the year ,Rent paid Amount and place of work (metro city or other than metro city)	NO NEED	
8	Housing loan statements (interest certificated not sufficient) sanctioned date and Closing Balance of loan is Mandatory		
9	LIC Premium Receipts for claiming 80C		
10	Tuition fees/School fees receipts for claiming 80C		
11	For PF (UAN no.) FOR Claiming 80C		
12	Mediclaime Premium receipts for claiming 80D if Company paid medical premium and deduct from salary than take medical policy no from company for 80d claiming		
13	for NPS Amount Need PRAN no and NPS receipts for claiming 80CCD(1B) Additional 50000		for NPS Amount Need PRAN no Employer's NPS Contribution (Section 80CCD(2)) Actual Contribution up to 14% of Basic salary
14	for 80DD Deduction for Expenses on Disabled Dependent need following Addition Documents		NO NEED
	Ackno of FORM 10IA		
	UDID NO(Unique Disability ID no)		
	Type of disability		
	Type of dependent		
	PAN and Aadhar of dependent		
	Nature of disability		
	Medical certificate to be issued by the neurologist, civil surgeon, or chief medical officer in a government hospital.		
	for political party contribution Need - IMPS/RTGS/NEFT/CHEQUE details with IFSC code of Bank		

15	For Donation in trust Need Donation slip in the form of FORM NO 10BE(income tax form)	
16	For claiming interest on loan taken for Higher Education	
	Loan Account no	
	Date of loan sanction	
	Total Amount of loan	
	Loan outstanding As on 31/03/2025	
	Interest paid During the year for claiming Deduction	
17	Form 26AS / AIS / TIS (Annual Information Statement)	Form 26AS / AIS / TIS (Annual Information Statement)
	FOR HOUSE PROPERTY INCOME	FOR HOUSE PROPERTY INCOME
1	Rent Receipts Detail	Rent Receipts Detail
2	Bank statement in which Rent Amount Credited	Bank statement in which Rent Amount Credited
3	Municipal Tax Receipts paid challan	Municipal Tax Receipts paid challan
4	Property Tax Receipts Paid Challan	Property Tax Receipts Paid Challan
5	Tenant Details (Adhar card and pan card copy)	Tenant Details (Adhar card and pan card copy)
		Housing loan statements for the year end 31/03/2026 for the setoff Rental income with interest for the period and if balance not setoff than carryforward to next year
	FOR OTHER SOURCE INCOME	FOR OTHER SOURCE INCOME
1	Interest certificate from bank	Interest certificate from bank
2	Interest Amount credited in all saving Account	Interest Amount credited in all saving Account
3	Dividend details if any	Dividend details if any
	FOR CAPITAL GAIN INCOME	FOR CAPITAL GAIN INCOME
1	Demate Account detail like (capital gain statement and profit and loss statement of all demate Account)	Demate Account detail like (capital gain statement and profit and loss statement of all demate Account)
2	Land and Building sales details like	Land and Building sales details like
	sales Agreement	sales Agreement
	form 16A for TDS deduction	form 16A for TDS deduction

	Buyer Detail (PAN CARD AND ADHAR CARD Details)	Buyer Detail (PAN CARD AND ADHAR CARD Details)
*****	All Bank statement of salaries Individual Person(01/04/2025 to 31/03/2026)	All Bank statement of salaries Individual Person(01/04/2025 to 31/03/2026)

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